

AUBURN'S HISTORIC & CULTURAL SITES COMMISSION

Meeting minutes from May 10, 2017 at Schweinfurth Art Center

Present: M. Alberici, A. Daddabbo, J. Giannettino, J. Kline, S. Kline, D. Lamb, E. McHugh, D. Stankus, K. Tehan, M. Vanek, K. Walker

Excused: Rev. P. Carter, B. Chabot, S. Muldoon

Absent: L. Frank, J. Loperfido

Guests: Chuck Mason – City Hall; Kirsten Wise – Cayuga Museum

Call to Order

The bimonthly meeting of Auburn's Historic and Cultural Sites Commission was called to order on May 10, 2017 at 9:06 a.m. by the Chairperson, E. McHugh.

Approval of the Minutes

Kirsten Wise read the Commission's mission and vision statements. K. Walker made a motion to accept the 3/8/17 minutes as submitted and the motion was seconded. **All were in favor and the motion carried.**

Approval of the Finance Report

D. Stankus made a motion to accept the finance report as submitted and the motion was seconded. **All were in favor and the motion carried.**

Site Directors

The Site Directors have not met since the last meeting so have nothing to report.

Marketing Committee

Members discussed upcoming deadlines for the Facebook ads being created by Pinckney Hugo Group (PHG). G. Sears reminded site directors that their photos, comments and submissions are due 5/12/17. The email request from PHG will be resent to all members.

New Business

The committee list was included in the packet. M. Vanek suggested an update be made to the Executive Committee to remove M. Vanek and include J. Kline.

The 2017-2018 draft budget and draft budget detail documents were presented by the finance committee. M. Vanek suggested the fulfillment line be reduced from \$2235 to \$500 and the difference of \$1735 go to the advertising line, making that total rise from \$15,762 to \$17,497. D. Lamb made a motion to accept the amended draft budget and the motion was seconded. **All were in favor and the motion carried.**

A reduction of paper handouts was suggested. Members discussed the benefits and agreed all future meeting packets will be submitted to members via email rather than printed for them.

Announcements

Commission members shared upcoming events at their sites.

The next Commission meeting will be held at 9:00 a.m. on 7/12/17 at Willard Chapel.

Minutes by Gillian Sears